



## HEALTHY SCHOOL BUILDINGS

Your Report Card is your opportunity to share out all the effort your school put into your certification project. Please respond to each question with as much detail as possible.

### **STEP ONE: BUILD YOUR GREEN TEAM**

---

1. Please describe your Green Team. Please include the number of members, their roles in the school community, and any other details.
2. How often does your Green Team meet?
3. What general goal does your Green Team have in making your school greener and healthier this year?
4. Give us a brief description of your school. Include whether it's in a rural or urban community as well as any other details that makes your school stand out.
5. If you have already certified as a Washington Green School, please share how you are maintaining your Lasting Change from previous environmental categories.

### **STEP TWO: ASSESS**

Please complete the audit found within the [Healthy School Buildings Classroom Supplement](#) and then answer the questions below.

---

#### **General**

6. Is there a process for staff/students/parents to report health concerns associated with a building?  
 Yes       No  
Please explain.
7. What is the percentage of students absent in one month? (# of absent students/total student population)\*100 and round to whole number.

#### **Pest and Animal Maintenance**

8. Does your school have scheduled vermin and pest control assessments to prevent infestations?  
 Yes       No
9. Does your school have any classroom pets or other animals?



Yes       No

If yes, what steps are taken to eliminate animal allergens? Please explain.

**10.** Does your school have an integrated pest management program (IPM)?

Yes       No

**11.** Does your IPM prohibit the use of toxic pesticides?

Yes       No

If not, please explain.

### **Kitchen Practices**

**12.** Does your school offer organically grown or pesticide-free foods in the cafeteria?

Yes       No       N/A

If yes, what percentage of the food? \_\_\_\_\_ %

**13.** Do cooking exhaust fans function by adequately expelling fumes from inside the building?

Yes       No       N/A

### **Indoor Air Quality**

**14.** Does your school have an indoor air quality plan?

Yes       No

**15.** Is smoking prohibited within 15ft of the school building?

Yes       No

**16.** Do ventilation systems supply fresh outdoor air?

Yes       No

**17.** Are the air filters in the school's ventilation system cleaned and/or replaced in a timely manner?

**18.** Does your school employ high efficiency and HEPA filter vacuums/dusters?

**19.** Are indoor and outdoor air vents regularly checked for blockage from the following?

\_\_\_\_\_ Nest and animal droppings



\_\_\_\_\_ Dumpsters

\_\_\_\_\_ Chimneys and exhausts

**Toxics**

**20.** If your school contains any industrial or laboratory chemicals, is there a policy to ensure proper chemical disposal?

- Yes                       No                       N/A

**21.** Are barrier mats provided at all entrances and exits for students and staff to collect shoe dust, dirt, pollutants, and moisture?

- Yes                       No

**22.** Has your school undergone radon testing?

- Yes                       No

If yes, what date did the last testing occur? \_\_\_\_\_ 9/5/17 \_\_\_\_\_

**23.** Does your school or district have and implement an Environmental Purchasing Policy?

- Yes                       No

If so, does your school purchase:

a. low- or non-VOC and/or urea formaldehyde-free paints and furnishings?

- Yes                       No

b. hand soaps and other cleaning products that comply with Green Seal standards for Institutional Hand Cleaners? [SEP]

- Yes                       No

**24.** When was your school built?

**25.** Is there a risk for outdated materials in the building such as asbestos or lead paint?

- Yes                       No

If yes, please explain:

### **STEP THREE: MAKE A LASTING CHANGE**

---

**26.** Describe *in detail* what actions your Green Team took to address your Lasting Change goals. What did students do? **How many students, Green Team members and beyond, were actively involved in this project?** For assistance, please see exemplar report cards [here](#).

**27.** What challenge(s) did you face while implementing your Lasting Change? What kind of solutions were you able to develop to address the challenge(s)?

### **STEP FOUR: VERIFY YOUR IMPACT**

---

The purpose of the verification step is to determine to what extent your Lasting Change is having an impact on the health of your school.

**28.** Did your Green Team reach the goal set in Step 1?

**29.** Please elaborate on key factors in achieving this goal or reasons that you did not achieve the goal.

**30.** In what month are you verifying your impact?

**31.** What percentage of students were absent in the month you verified your impact? ( $\frac{\# \text{ of absent students}}{\text{total student population}} \times 100$ ) and round to whole number.

**32.** What percentage of students were absent in the same month last year?

**33.** What circumstances may have influenced your Lasting Change results?

**34.** How will maintain your Lasting Change?

**35.** What are some takeaways or lessons learned from this process that you have yet to discuss in the questions above?

### **STEP FIVE: SHARE YOUR STORY**

---

**36.** In order for your sustainability efforts to become a part of your school's identity, the entire community has to be aware and involved. How did you share your certification project within your school AND within the greater community?



37. What do you consider to be the greatest success that you've seen as a result of your action project?
38. What do you consider to be the greatest challenge you faced when completing the certification process?
39. Your community should know about the exceptional work you've done to become a Washington Green School! For example, we may help you get the word out by sharing a press release of your certification story with a local news outlet. We'll need a few things to make that happen:

The name of your local paper where we can send the press release:

A brief synthesis of how your Green Team has made a positive impact on your school:

A quote from a member of the school community or Green Team about why this certification project was important:

## **STEP SIX: CERTIFY AND CELEBRATE**

---

40. Please give your Report Card a careful final review to make sure that all your information is complete and correct. We will follow up with you in about two weeks with a review of your Report Card and information about celebrating your success!